

Transportation guidelines for parents regarding the school taxi service

Transport Application

School transportations are granted based on a proposing application. Applications are processed by the schools. Daycare transports are granted separately on their own application during the spring.

The transports can be granted on routes between home and school / preschool, home and morning/afternoon activities & school and morning/afternoon activities. Student has two one-way trips a day for the actual school transport. The transport is organized from one single home address.

Filling the application

All possible special needs must be stated on the application, for example if the child has a tendency to run away. For children under the age of 3 a safety seat is mandatory. A booster seat is recommended for children over 3-years old, if the child is under 135cm tall. The parents must acquire the seat. The seat will not be stored in the car – it will always travel with the child. Parents / School / Preschool staff are responsible for installing the seat into the car.

In these transportations passengers may not bring any additional belongings, for example baby carriages.

Contact information listed on the application will only be used to contact child's guardians regarding the school transport. The phone number listed will be given to the driver responsible for the transport, in order to contact the child's guardians if necessary, regarding the transport.

Informing on changes

Any changes after the application has been processed regarding the transport has to be informed to the school secretary / preschool staff. These two then inform Tuomi Logistiikka about the changes.

School transportation during the holidays

Transportations during the holidays to daycare are always handled separately. This applies to both school and preschool. Parents need to contact school /preschool staff early before the holidays and inform them about the possible need for transport.

Routes and Schedules

According to the Basic Education Act (1998/628) the school transport for students under the age of 13 cannot last longer than two and a half hours. If the student has turned 13 before the beginning of the school year, the school transport can take up to three hours.

Tuomi Logistiikka designs the routes so that children who have a similar trip will be incorporated to the same car. The car may pick up and leave passengers to different schools during the route. Due to Covid-19 the cars aren't filled to full capacity.

Morning pickup times will be sent via text message to the phone numbers listed few days before the school starts. Due to advancements in information systems, these will later be available in a guardian-app.

- If there is a spot on the yard (for example the buildings waste canopy) where the child can be easily picked up / left off, please let us know by email (koulukyyti@tuomilogistiikka.fi). If possible, this spot will be used for multiple children coming from the same building. Please make sure taxi fits the spot during winter as well.
- The driver cannot take into the car children other than the ones who are scheduled on the route.
- The child has to be in the agreed upon spot ready to get into the transport **5 minutes before the agreed upon pick up time.**
- Weather- and traffic conditions may cause the transport to be late. Because of this, the child is advised to wait for the car 15 minutes past the agreed upon pick up time.
- If the child is late for pick up, the guardian is responsible for arranging an alternative transport.
- Schools have taxi cards for schools to arrange an alternative transport, if the child is late for pick up at school, for example if a lesson is prolonged.
- If the guardian has notified in the application that a child can not be left alone, but no one is present at the left off spot, the driver takes the child back to school / preschool.

- If the school / preschool is closed, the child will be taken to Vellamo shift daycare.

Vellamo Shift Daycare

Sämpsyykkä 1, 33540 Tampere

www.tampere.fi/vellamonpaivakoti

0400 976 843

Absences & Exceptions

If the child does not need a transport, the guardians must inform Tuomi Logistiikka immediately. If the child gets sick during the day at school, the guardians primarily are responsible for the transport home.

The transport is done on predesigned routes and schedules.

School / preschool staff informs Tuomi Logistiikka, if the child's address, schedule or schools start/end time changes permanently. Therefore, the parents are responsible for informing the school on address changes.

These changes must be informed to Tuomi Logistiikka **by Wednesday noon**, in order to get the changes to next week's transports.

The guardians cannot agree on exceptions with the driver – all exceptions must be handled through Tuomi Logistiikka.

Lengthier treatment periods for which the school transport may be given (for example Tulppaanikoti and Pitkäniemi)

- Parent (or school) can inform on multiple treatment periods at once, if they are for example once or twice a month.
- Notification must be at Tuomi Logistiikka 5 workdays before the period begins.
- Notice, that the child cannot be in a pre/after school care and on a treatment period at the same time.
- When ordering the transportation, one must have the school schedule available
- If the child falls ill during the period, transportation is the parent's responsibility

- Tuomi Logistiikka has a ready made application for a treatment period available on request

Exceptions stemming from personal needs are not handled, for example trips to the doctor, dentist etc. Only the exceptions based on school activities regarding the school schedule are put into effect.

Service providers

School transportation is handled by Tuomi Logistiikka service providers. These service providers handle various transportation needs in Tampere, both groups and individuals. School transportations however are driven as their own separate routes, and are not combined with different type of transportations.

Responsibilities

The guardian / school / preschool staff is responsible for the child until the child steps into the car. The service provider is responsible for the passenger's safety from the moment the passenger steps into the car until the passenger steps out of the car.

For passengers with a designated recipient, the service provider is responsible until the passenger is passed to the recipient.

In case of a traffic accident, traffic insurance covers damages.

The guardian is responsible for any damages the child causes to the car. In these cases the service provider and the guardian settle the cases together with the school/preschool. The city is not responsible for damages.

Contact information

Handling of applications

The principle and the school secretary / preschool staff: firstname.lastname@tampere.fi

Tuomi Logistiikka Oy

School transport customer service (handles preschool transports as well) on week days
06:00-19:00 tel. 03 567 8106



TAMPERE

Transport coordinators can be reached via email koulukyyti@tuomilogistiikka.fi on weekdays
07:00-16:00